



Clerk: Angela Nicholls,  
6 Station Way,  
Garstang,  
Preston.  
PR3 1DN  
Telephone 07548 686364

1<sup>st</sup> July 2026

Dear Councillor,

You are hereby summoned to attend the next meeting of Kirkland Parish Council for the purpose of transacting the following business. To be held on **13th July 2026 at 7.00pm.**

**A M. Nicholls**

Clerk to the Parish Council

**A G E N D A**

**1. Apologies for Absence**

To accept apologies for this meeting.

**2. Declaration of Interests**

Councillors were asked to disclose any interests on matters to be considered at this meeting and reminded to update changes in their interests within 28 days.

**3. Minutes of the Previous Meeting 20<sup>th</sup> April 2026**

**4. Public Participation**

Standing Orders will be adjourned to allow guests and residents to speak.

**Residents requesting to speak**

**Wyre Councillors**

**County Councillor Tomlinson**

Standing Orders will be resumed.

**5. Planning Application**

**Application Number: 26/00470/FUL**

**Proposal: External shelter for customer dining with accessible toilets to provide beer garden toilet facilities for wheelchair users**

**Location: The Horns Inn The Avenue Churchtown Preston Lancashire**

**Grid Ref: SD348326 442995**

**6. To discuss the Churchtown Monument, condition and insurance value for replacement**

**7. Highways/ Road issues**

**8. Update on path from Village Hall to School.**

**9. Blooms costs attending the regional and national meeting**

**10. Clerk**

To formally appoint the new Clerk Peter Cartridge as at the 1<sup>st</sup> August 2026

**11. SpID Update**

To review the SpID

**12. Finance**

**Bank reconciliation to 30<sup>th</sup> June 2026**

**Accounts, bank reconciliation, internal scrutiny reports to 30<sup>th</sup> June 2026**

Electronic copies delivered; Councillors are asked to scrutinise these documents?

Receipts since the last meeting:

Councillors are asked to consider the following payments;

Please note payments for the Churchtown Flood Group and Churchtown in Bloom are from funding and not Kirkland Parish Council, who administers these funds.

Receipts since the last meeting:

|      |               |        |
|------|---------------|--------|
| May  | Bank Interest | £17.62 |
| June | Bank Interest | £18.05 |
| May  | Lottery May   | £12.50 |
| June | Lottery June  | £15.00 |

**Standing Orders and Direct Debits**

|                     |        |
|---------------------|--------|
| Easy Web Sites May  | £30.36 |
| Easy Web Sites June | £30.36 |

Staff Costs May £274.22

Staff Costs June £474.12 (additional hours incurred recruiting new Clerk)

|            |                       |                                                                                       |         |
|------------|-----------------------|---------------------------------------------------------------------------------------|---------|
| 01/05/2026 | Easy Web              | Website                                                                               | £30.36  |
| 07/05/2026 | LALC                  | Membership 2026-2027                                                                  | £53.92  |
| 07/05/2026 | Towers & Gornall      | Payroll                                                                               | £67.20  |
| 13/05/2026 | Rob                   | Lengthsman out of pocket expenses                                                     | £46.48  |
| 31/05/2026 | Garstang Town Council | Lengthsman                                                                            | £750.52 |
| 01/06/2026 | Easy Web              | Website                                                                               | £30.36  |
| 01/06/2026 | Lorna Murdoch         | Internal Auditor                                                                      | £100.00 |
| 02/06/2026 | Clear Insurance       | Insurance including two SplDs                                                         | £481.64 |
| 18/06/2026 | K Davies              | Reimburse bollard paint                                                               | £15.97  |
| 18/06/2026 | HMRC                  | Tax                                                                                   | £271.67 |
| 29/06/2026 | K Davies              | Reimburse varnish                                                                     | £13.75  |
| 30/06/2026 | A Nicholls            | A Nicholls June (included additional hours incurred recruiting new Parish Clerk) 2026 | £448.12 |
| 30/06/2026 | A Nicholls            | A Nicholls May 2026 work from home                                                    | £26.00  |
| 30/06/2026 | Garstang Town Council | Lengthsman June                                                                       | £750.52 |
| 30/06/2026 | Garstang Town Council | Lengthsman July                                                                       | £750.52 |

**13. Parish councillor co-option (the process of appointing a new councillor to fill a vacancy without a by-election).****14. Verbal Reports for information**

Report from the representative on Kirkland Memorial Hall

Report from the representative on The School House Trust

Wyre Area Lancashire Association of Local Councils

Churchtown in Bloom

Parish Lengthsman

FLAG

**15. Agenda for next meeting**

Any items that will need a resolution will be deferred to the next meeting and placed on the agenda to allow information on the subject to be gathered

**16. Questions for other members**